



NEWSLETTER - DOCTORAL COURSES – April 2019

Course catalogue autumn 2019

The course catalogue for autumn 2019 will be open for application during the period **15 April – 15 May**. Information about admission will be sent to the course organisers concerned.

Deadlines for courses within research school, autumn 2019

The following deadlines apply for courses to be given within the [research schools](#) autumn 2019:

New or revised syllabi: Monday 6 May

List of planned courses to be reported: Monday 27 May (please use distributed template)

KIWAS closed for upgrade in June

Please note that KIWAS (both the admin tool and the course catalogue) will be closed between 19-30 June for an upgrade. The system cannot be accessed during this period by any users.

This is in particular important to have in mind for course organisers that have courses planned for autumn 2019. **Admission should be done within the recommended time frame** so that admitted students also have replied via KIWAS before we transfer data to Ladok (18 June) and KIWAS is temporarily closed down for upgrade.

New workshops in *Blended pedagogical models for teaching and learning with Canvas*

You may now register to one of two three-hour workshops on the theme *Blended pedagogical models for teaching and learning with Canvas*. Prepare yourself for the change of learning management system (LMS) and take the opportunity to learn effective ways of promoting active learning through blended and flipped classroom designs.

One workshop is offered in Solna on 12 June and one in Flemingsberg on 28 August. Read more about the content and register on:

<https://ki.se/en/lime/blended-pedagogical-models-for-teaching-and-learning-with-canvas>



Course analysis after completed course evaluation

We would like to remind you about **writing a course analysis when the course is completed** and you have received the evaluation report from the Evaluation Unit. The course analysis is a tool for yourself to **reflect** on the outcome and any **possible changes** based on student feedback as well as your own experience. It is also used for **reporting back** to the funding body (the *doctoral programmes* or the *Course and programme committee*) that may add additional comments or suggestions.

Remember also to **give the course participants feedback** by sharing the evaluation report (short version) and letting them know your reflections and how you are (possibly) planning to improve the course.

We have noted **a slight drop in the response rate** for 2018 (average 78 %), compared to the previous year (83 %) (but still high), which we don't know the reason for. Being reminded of the importance of the course evaluations and, above all, shown that the students' ideas and viewpoints are taken into account is important means to keep the response rate on a high level.

Having good routines for course analysis is one factor that will be looked into when KI is being reviewed from a quality point of view by the Swedish Higher Education Authority (UKÄ) this year.

[See instructions and form for course evaluation](#) and in particular [suggestions on how course participants can be informed](#).

Kind regards,

The [Course and programme committee](#) through Anna Gustafsson, Administrative Officer.

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