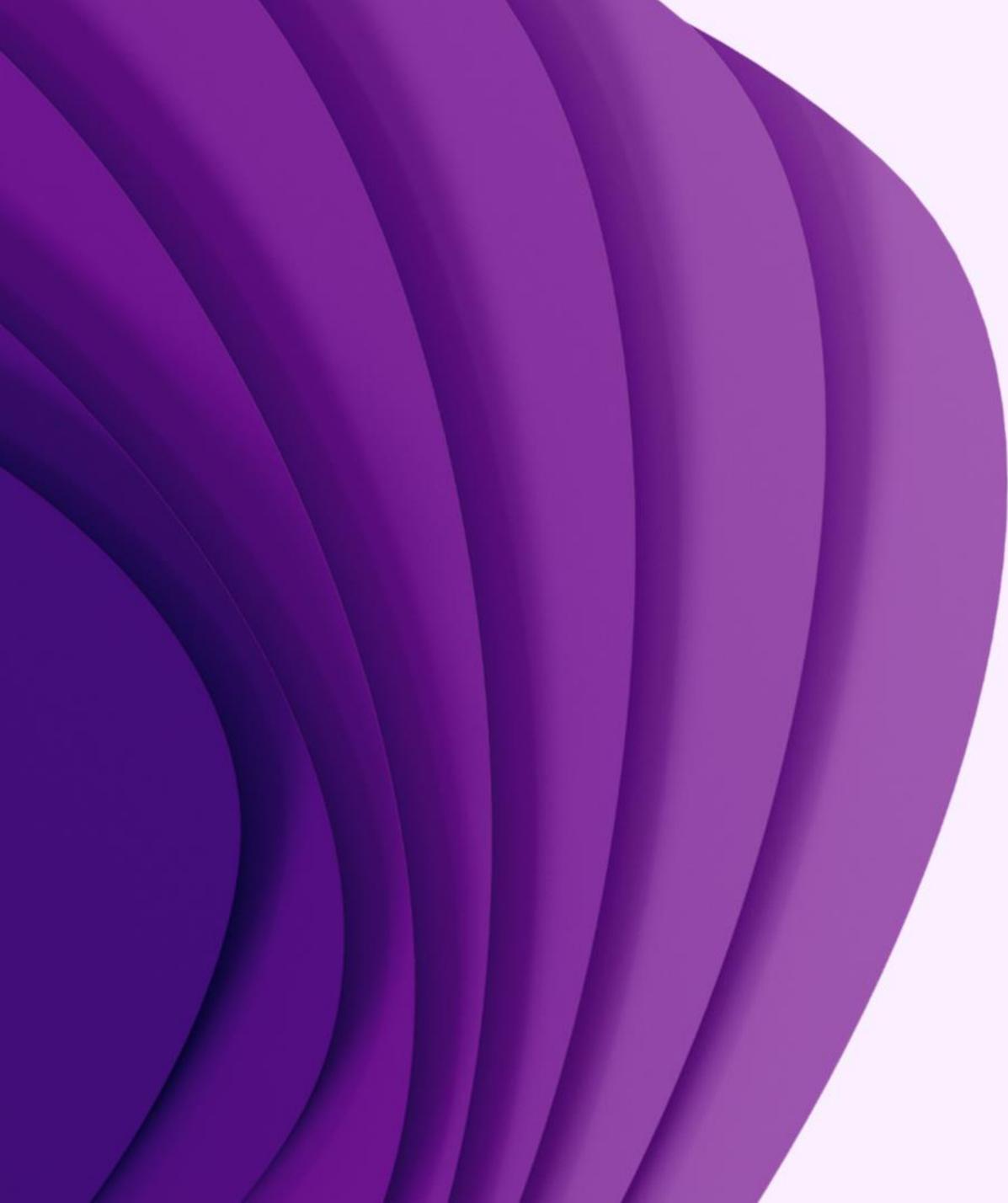


# Touchpoint Plus

## Meeting (Conference)



**Touchpoint Plus**

**Meeting in  
Softphone**



# Meeting – Invite participants from Softphone

Fill in the information and invite participants

Telia Touchpoint Plus

File Tools View Call Services Help

- My home...
- My profile
- Schedule a meeting...**
- Inbox...
- Call routing...
- Future presence...
- Activity diversion...
- Options...

### Schedule a meeting ✕

**Title**

**Starts**

**Ends**  **Duration**

**Repeat**  **Timezone**

**Participants**    
Search contacts, separate with comma

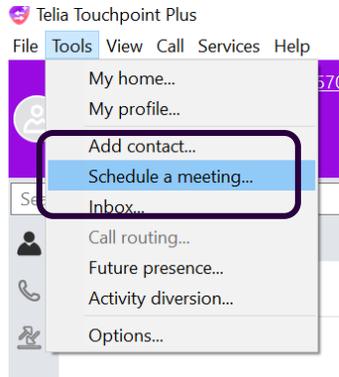
**Notes**

**Set reminder**

|                        |                                 |                     |
|------------------------|---------------------------------|---------------------|
| For the calendar event | <input type="text" value="15"/> | min. before meeting |
| For SMS                | <input type="text" value="-"/>  | min. before meeting |



# Meeting – Join from Softphone



Invited receives a mail containing dial in number and meeting-ID

Meetings are visible under Tools- Schedule a meeting and You can choose to press join audio and choose softphone

## Scheduled meetings



Today

May 30, 2023

### Tuesday

1:49 PM - 2:49 PM

Start-up meeting

Dial-in numbers: +46101221544

Meeting-ID: 38018

Organizer: Emil Svensson

Join Audio



Softphone ▾

Mobile

Softphone





**Touchpoint Plus**

**Meeting- Mobile  
app**



# Meeting – Invite from Mobile app

**Meetings**

Press to schedule a meeting

**Meetings**

You have no scheduled meetings

**Fill in the information**

**New meeting**

Name: start-up meeting

From: 30 May 2023 13:40

To: 30 May 2023 14:40

Repeat: Never

Participants: 1

Calendar reminder: 15 minutes

SMS reminder: None

Meeting note:

Time zone: Stockholm

**Invite participants**

< New meeting Add participants

Invite: Fred Ring,



# Meeting – Join from Mobile app

Invited receives a mail containing dial in number and meeting-ID

You can press to Join



- Contacts
- Calls
- Chats
- Dialler
- Call Log
- Voicemail
- ACD Groups
- Meetings**
- Future Presence
- Settings

Meet

iPhone

## Meetings

TODAY - TUESDAY 30 MAY

13:49 Start-up meeting  
14:49 Emil Svensson  
38018#



Android

## Meetings

TODAY - TUESDAY 30 MAY

13:49 Start-up meeting  
14:49 Emil Svensson  
38018#





**Touchpoint Plus**

**Meeting- Web**



# Meeting – Invite from Web

Press to schedule a meeting

Telia

Home | Inbox | Services | Support | Contacts | **Meetings** | Devices | Call log | Group log | Admin view | User view | Logged in as 725701348 | Logout

Meetings Help

Scheduled meetings

< > Today 30 May 2023

+

Fill in the information and invite participants

Invited receives a mail containing dial in number and meeting-ID

### Schedule a meeting

Title: Start-up meeting

Starts: 30/05/2023 15:30 Now

Ends: 30/05/2023 16:30 **Duration:** 1 hour

Repeat: Never **Timezone:** Europe - Stockholm

Participants: Fred Ring, Emil Svensson

Notes: Welcome!

**Set reminder**

For the calendar event: 15 min. before meeting

For SMS: - min. before meeting

Cancel Schedule