



Institution	Unit/department	Authorized purchaser

Client information	
Contact person:	
E-mail to contact person:	
Phone number to contact person:	
Project number:	

Information about server	
Requested name of server: <small>Mandatory, format will be "institution code 'chosen name' number" e.g. c4emmikroskop01</small>	
Requested DNS name: <small>e.g. mikroskop.neuro.ki.se</small>	
Requested delivery date:	
Administrator of the server:	

Specification of server		
vCPU	Amount	
RAM	Amount (GB)	
Storage SSD:	Amount (GB)	
Storage SAN:	Amount (GB)	
GPU	Amount (GB RAM)	

Operating system
<input type="checkbox"/> Windows Server 2019
<input type="checkbox"/> Windows Server 2022
<input type="checkbox"/> CentOS
<input type="checkbox"/> Ubuntu Server
<input type="checkbox"/> Other (including version): _____
<small>When choosing other OS the client might need to provide media for installation.</small>

City and date	Signature authorized purchaser

## Application for an opening in KI's central firewall

The following application will be tested against the current guidelines and rules for information security at Karolinska Institutet in terms of needs and purposes, as well as tested against the established firewall policy and weighed according to the criteria reported therein.

Decisions about openings in the firewall in accordance with requests will be reviewed regularly when contact is established with the client for possible extension or termination. The IT manager at the relevant department must approve the fully completed application.

Mandatory details	Name	Phone	Email
IT Manager / TFL			

Period of validity: From: \_\_\_\_\_ To: \_\_\_\_\_

Purpose of the order:


From IP-address	To IP-adress	Protocol (tcp/udp)	Port	Open/Close

**ATTENTION!** Approval must be made by the individual responsible for IT, who has to assess that requirements for information security and accessibility are met for the internal system for communication. Here, governing laws such as the Health and Medical Services Act, the Privacy Act and the Karolinska Institute's guidelines and rules for information security must be taken into account. The individual responsible for IT ensures that the IT service can be used for communication based on an overall perspective on security and system structure and that the solution is otherwise suitable for its purpose. It is also important to try to assess the possibility that several departments can use a shared IT service for similar needs! If necessary, these different aspects will be assessed in connection with the final decision. It may be required to obtain opinions from those responsible in areas other than data communications.

\_\_\_\_\_  
City and date

\_\_\_\_\_  
IT Manager / TFL