

# Checklist for DoD/CDMRP applications

## Research Project Grant Subaward

Please find the following documents and info you will need for your CDMRP/DoD application as Prime awardee in general. Additional documents and info can be expected depending on the type of application.

### First Stage – Pre-Application Submission (Prime PI will submit once it's done)

- eBRAP Account (if you are PI and this is your first time applying for DoD/CDMRP funding)
- Add KI and GO to your application with [grantsoffice@ki.se](mailto:grantsoffice@ki.se), and will be affiliated with KI officially by doing so
- List all Key Personnel & Collaborators, Project Abstract

### Second Stage – Full Application Submission (Prime Institution will submit once it's done)

- The Call (For example: Breast Cancer Breakthrough Award Level 1)
- Scope of Work
- Detailed Budget & Budget Justification
- Human Subjects / Vertebrate Animal involved
- Biosketches for all Key Personnels
- Effort Reporting (if PI has multiple federal funding already) **Signature Required**
- Signed Application Assurance (for internal use only) **Signature Required**
- Signed FCOI (Financial Conflict Of Interest) form for All Key Personnel (for internal use only) **Signature Required**
- Affiliation & Leave Certificate for Key personnel who is only affiliated with KI **Signature Required**
- Commitment Letter/ Letter of Intent for Commitment (GO will sign) **Signature Required**

Questions? Contact:  
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