

Checklist for US Foundation Applications (*ProposalCentral*)

Research Project Grant Prime award

Please find the following documents and info you will need for your Foundation application as Prime awardee with *ProposalCentral* as portal. Additional documents and info can be expected depending on the type of application.

First Stage – Pre-Application Submission (PI will submit once it's done)

ProposalCentral Account (if you are PI and this is your first time)

Add Dr. Bjorn Kull (Signing Official, SO) to your application with grantsoffice@ki.se

W8 Form (Nonprofit Verification Documentation) signed and dated by SO
Signature Required

Second Stage – Full Application Submission (PI will submit once it's done)

Project Narrative, Supporting Documentation, Abstracts, Problem Statement, Work Plan, Data Sharing

Detailed Budget & Budget Justification

Human Subjects / Vertebrate Animal involved

Biosketches for all Key Personnels

Effort Reporting (if PI has multiple federal funding already) **Signature Required**

Signed Application Assurance (for internal use only) **Signature Required**

Affiliation & Leave Certificate for Key personnel who is only affiliated with KI
Signature Required

Signature Page together with all application details, signed by SO
Signature Required