



NEWSLETTER FOR ORGANISERS OF DOCTORAL COURSES

October 2023

Course catalogue for the spring semester of 2024

The course catalogue for the spring semester is now published on the web! The catalogue will be open for application during the period 16 October – 15 November.

[Course catalogue spring 2024](#) (and course vacancies this semester)

Information about admission has been sent to all course directors and contact persons for the courses in the catalogue.

This is the last course catalogue and admission period using KIWAS. We hope it will run as smoothly as possible, but if you have problem with error messages when logging in or working in the system, please try the [suggested workarounds](#) before you contact the [IT support](#).

Send your requisition of course funding for the autumn semester of 2023 (HT23)

For courses that have been granted funding directly from the Course and Programme Committee, remember to send your requisition of funding as soon as possible after completed course evaluation.

Courses that are completed and have received the course evaluation reports (normally two weeks after the last day of the course), the deadline for requisition is 15 December. We will then be able to handle the payment before the end of the year.

[Requisition of funding from the Course and Programme Committee](#)



Deviation from the course syllabus

Since the Covid-19 pandemic we introduced the possibility to deviate from parts of the syllabus* in unforeseen events when there is no time for an ordinary syllabus revision. We have now extended the possibilities for deviation to also include situations where there is an obvious risk that the planned written tasks and/or examination can be misused for cheating (e.g. with the use of AI tools). [Read more about how and when this can be done.](#)

**Please note that the deviation only can concern teaching and learning, and/or the examination form.*

Learn more about [ChatGPT and assessment on the unit for Teaching and Learning's \(TL/UoL\) website.](#)

KIWAS to be replaced by Fubas

The implementation project to replace KIWAS, the current system for course syllabi and course catalogue, with Fubas, is proceeding. The first course catalogue using Fubas will be the one for the autumn of 2024, which means that course providers will start working in the new system in the beginning of 2024.

[About migration of syllabi](#)

Starting from this month we will migrate syllabi for courses that are planned to be given during the next few semesters. **As a course provider there is no action to be taken.** We will base the selection of syllabi on [the doctoral programmes' three-year plan](#), the research schools' reported courses as well as the regularly offered freestanding courses with funding from the Course and Programme Committee ([most of them listed here](#)).

[Training sessions](#)

Users will be offered online training sessions in December and January to get an introduction to Fubas. We will advertise these sessions further on.

User manuals will also be available on the web site.

Read more about the implementation project on our [Fubas project website.](#)



Competence development for course providers

The Unit for Teaching & Learning offers a series of digital courses and resources for teachers. [These courses are listed here \(click to follow link\)](#) and a couple of these are here below presented more in detail:

ABC Online Toolkit

In this toolkit, you will be introduced to using the ABC model to plan your transition from previously face-to-face teaching in classroom courses to delivery online, either asynchronously or synchronously.

[The course is self-paced, and you can enrol here.](#)

UDL toolkit

[Universal Design for Learning](#) (UDL) is a framework for designing educational environments that are accessible and effective for all learners, regardless of their individual differences. This course is designed for KI teachers and administrators who work with course design in Canvas.

[The course is self-paced, and you can enrol here.](#)

Accessibility in your Canvas course

In this course you get the opportunity to review your own course in Canvas from an accessibility perspective. The self-paced course is available in both Swedish and English:

[Enrol in the self-paced course](#) (in Swedish)

[Enrol in the self-paced course](#) (in English)

For Swedish speakers there is also an opportunity for teacher-led occasions in combination with self-studies. See the Swedish web version of the web page:

[Read more about the course Accessibility in your Canvas course.](#)

Suggestions for further competence development?

Do you lack any competence in your role as a teacher, that you think could be obtained through a short workshop? Send your ideas and suggestions to central study director [Ingeborg van der Ploeg](#) and we can investigate what might be arranged.

Kind regards,

The [Course and Programme Committee](#) through Anna Gustafsson, Administrative Officer.

Did you miss out on the previous newsletter? You can find past issues of the [newsletter on the web](#).

If you wish to unsubscribe from this newsletter, please notify us through doctoralcourses@ki.se

