



# Information on the General Data Protection Regulation (GDPR)

Personal information is collected at KI when:

- you apply for an account in the course catalogue, which is required when applying for doctoral courses at Karolinska Institutet (KI)
- you apply for a doctoral course at KI

KI is responsible for the handling of personal data in regard to the above mentioned processes. The lawfulness of KI collecting and processing personal data is based on article 6.1 c of the GDPR. As a university KI is obliged to save information, i.e. personal data, required for course admission and study results (Ordinance 1993:1153). As being a governmental authority the principle of public information applies, and citizens have the right to take part of public documents, unless these records have been classified. The GDPR states that the course applicant may in some cases change, block or have registered information deleted. However, if personal data important for admission to a course is removed, KI cannot complete the duty to document the admission and the user may thus not attend the course. Also, after completed course, study results may not be changed, blocked or deleted. The possibility to have one's personal data deleted is also limited by KI being subject to archive legislation.

The course application, including personal data, will be handled by the course organiser in order to conduct the course, including admission and documentation of study results. If the applicant accepts the admission, name and personal identity number will be transferred and stored in Ladok, a Swedish national study documentation system for study results.

In the event that a course is given in collaboration with another university or research institution, which then will be made clear in the course catalogue information for the course in question, personal data relevant for conducting the course will be shared with the cooperative partner.

Collected personal data required for an account in the course catalogue or a course application is stored in a database, for which KI is responsible. The contact person for both the course catalogue database and Ladok is Åsa Nandorf, Karolinska Institutet, 171 77 STOCKHOLM, phone no +46-8-524 800 00.

**For further information on the General Data Protection Regulation**, visit <https://ki.se/en/staff/data-protectionpolicy> or contact KI's Data Protection Officer, Mats Gustavsson, Karolinska Institutet, 171 77 STOCKHOLM, phone no +46-8-524 800 00.

You can also find more information on the Swedish Data Protection Authority website: <https://www.datainspektionen.se/>.