

# NEWSLETTER FOR ORGANISERS OF DOCTORAL COURSES

## April 2024

### Course catalogue for the autumn semester (HT24) now published

[The course catalogue](#) is now published on the web and will open for application on Monday **15 April**. Last day for application is on Monday **6 May**, which means that the application period is three weeks. The shortened application period means that course providers will have more time to handle admission in Fubas, to ensure that the applicants will receive admission notifications primarily during the month of May.

We recommend using English as the preferred language of the course catalogue to get the full information on each course. You make the choice in the top right corner. (For courses that are provided in Swedish, switch preferably to Swedish). *Please note that it is yet not sufficiently developed for the mobile phone – when using a small screen, the language selector is not available.*

An email with information about application, admission and follow-up work for courses has been sent to the relevant course providers (listed in the course catalogue as *contact persons or authorised to perform admission*).

### Important dates

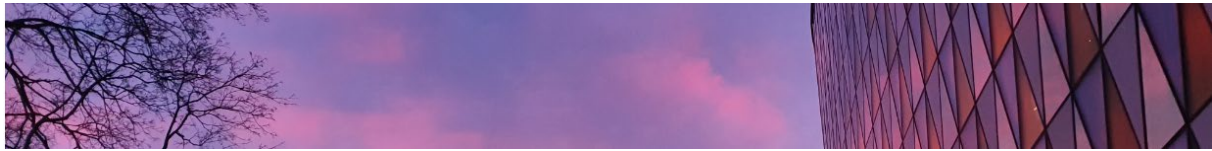
- Start of application period: 15 April.
- Last application day: 6 May
- Admission can start: 7 May.
- Admission should be completed by 31 May at the latest, so that those admitted can respond by the beginning of June.

### Summary report of course evaluations 2023

The [yearly summary report](#) is now available on the website where you also can get familiar with the routines for course evaluation and course analysis:

<https://staff.ki.se/course-evaluation-and-analysis-of-doctoral-courses>

The report is helpful in the quality assurance work for doctoral courses and makes us aware of that most courses get very good course evaluations, but also that there is a quality improvement potential that needs to be taken care of.



## Course evaluation report distributed to course participants

The course evaluation report (short version) is, since February, automatically distributed to all respondents (i.e. all course participants included in the list the evaluation team at Teaching and Learning was provided with for the evaluation dispatch).

As a course provider you are recommended to follow up by letting the students know how you have handled their feedback, for example what changes this has led to as well as what has *not* been considered and why.

Read more about suggestions on [how course participants can be informed](#).

## Misprint in course evaluation report table

Unfortunately, an error has been detected in a **table heading** in the course evaluation report (full version). It concerns the comparative table at the end of the report where the data for the specific course always is compared with the aggregated data for all courses evaluated during the previous year. However, **the error is only in the heading, while the table content is correct.**

For courses ending this year, 2024, it is correctly indicated in the heading that the comparison is made with courses evaluated during 2023:

Comparison with all doctoral courses evaluated at K during 2023 "Aggregated" includes all evaluations for that calendar year)

| Course mean | Aggregated mean | Difference of means | Course median | Aggregated median | Course P25 | Aggregated P25 | Course P75 | Aggregated P75 |
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## Toolkit available for blended learning design

The unit for Teaching and Learning has developed a [toolkit for course providers in Blended Learning Design](#).

This toolkit offers practical guidance in learning design, helping you to make intentional decisions about which aspects of your course are best suited for online versus face-to-face delivery.

## Teaching and Learning's newsletter

[Register for the newsletter from Unit for Teaching and Learning](#) to get news and inspiration on teaching and learning, courses and workshops.



## Fubas support

When following a user guide isn't enough, you are welcome to contact us with your questions:

[Contact and support](#)

Kind regards,

The [Course and Programme Committee](#) through Anna Gustafsson, Administrative Officer.

Did you miss out on the previous newsletter? You can find past issues of the [newsletter on the web](#).

If you wish to unsubscribe from this newsletter, please notify us through [doctoralcourses@ki.se](mailto:doctoralcourses@ki.se)



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