



**Karolinska
Institutet**

Sida: 1 (3)

Notification to the CMR Exposure Register

Date:

Reference:

Employee's name	
Employee's personal identity number	
Employee's workplace	
Date(s) of exposure	
Job duties	
Chemical hazard(s) exposed to	
Measured or estimated degree of exposure (How and to what amount the employee was exposed, duration and frequency of exposure.)	

Head of department/equivalent

Date/Signature	Clarification of signature

Please fill in the light gray fields.

Information about the CMR Exposure register

According to Chapter 8, Section 20 of the Swedish Work Environment Authority's regulation and general advice on hazards in the working environment (AFS 2023:10), employers are required to maintain a register of employees exposed to substances that may pose health risks. This includes chemical products labeled with hazard statements H340, H350, or H360, or incidents as per Chapter 8, Section 13, second part of the same regulation due to accidents, spills, ventilation failures, deviation from procedures/instructions, or lack of risk assessment.

The register must be kept at KI for at least 40 years from the last day of exposure, except for products labeled with hazard statement H360, which must be kept for at least 5 years from the last day of exposure. The purpose of the register is to facilitate investigations into possible disease connections.

The head of department or a person to whom delegation has been made is responsible for reporting exposure. Exposure reports should be sent to registrator@ki.se and notified to kemikaliesakerhet@ki.se.

Employees registered in the exposure register must be informed according to Appendix 1 of this document.

Appendix 1: Information to employees registered in the CMR Exposure Register

Karolinska Institutet (KI) is responsible for the processing of your personal data in the register and has a legal obligation to maintain this register in accordance with Chapter 8, Section 20 of the Swedish Work Environment Authority's regulations and general advice (AFS 2023:10) on workplace hazards. The register aims to facilitate investigations into potential links between future illnesses and exposure to the chemical hazards you have been exposed to.

The processing of your personal data is carried out in accordance with the EU General Data Protection Regulation (GDPR) and the data is protected by the provisions of the Public Access to Information and Secrecy Act (2009:400), which means that unauthorized persons cannot access them. KI is a government agency and is obliged to comply with the rules for public documents, authorities' archives, and official statistics. Therefore, KI will also process personal data as required to comply with applicable legislation.

The following information about you will be registered:

- Your name/personal identity number
- Your workplace
- Your job duties
- The chemical hazard(s) you have been exposed to
- The measured or estimated degree of exposure

According to the GDPR, you have the right to access your data free of charge and have any inaccuracies corrected if necessary. You can also request the deletion of your data and the restriction of the processing of your personal data. Your data will be stored at Karolinska Institutet for 40 years. The contact person for this data processing is the head of the department. If you have any questions about how your personal data is processed or wish to file a complaint about its processing, you can contact KI's Data Protection Officer at dataskyddsbud@ki.se or the Swedish Data Protection Authority (datainspektionen.se), which is the responsible supervisory authority. More information about GDPR can be found at <https://medarbetare.ki.se/gdpr>.