

CITI program guide

Step 1 – Create an account

- Visit the CITI program website
 <u>https://about.citiprogram.org/</u>
- Register to create your account and then log in



Step 2 – Log in

Enter your username and password and then select LOG IN



Need Help? <u>Support Center</u> <u>Status Page</u>

We use cookies and other tracking technologies to recognize your repeat visits and preferences, as well as to analyze traffic and measure the effectiveness of communications. To learn more, review our <u>Cookie FAQ</u>. By using our Sites, you consent to the use of these technologies.

Step 3 – Add Institutional affiliation

When you are logged in, you can select to add an institutional affiliation



Step 4 – Find your organization

Type Karolinska Institutet in the search field and add it as your affiliation.



My Courses My Records

My CEs Support

a

Affiliate with an Institution

Home > Profiles > Affiliate with an Institution

To find your organization, enter its name in the box below, then pick from the list of choices provided. (

If your organization is using Single Sign-On, please find it here.

Karoi

Karolinska Institutet

Step 5 – View the institutional courses

Institutional Courses

Once you have completed the affiliation with Karolinska Institutet you can view the institutional courses. Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to <u>add an affiliation</u>. If you are no longer associated with a listed institution, you may want to <u>remove an affiliation</u>.

Karolinska Institutet

Would you like to affiliate with another Institution?

Would you like to remove an existing affiliation?



Remove Affiliation

Step 6 – Select your courses

- The Conflicts of Interest course is mandatory for all PIs and key personnel who are receiving NIH federal funding.
- The required courses depend on the specific US federal funding agency and the design of the research project.

