



**Karolinska
Institutet**

Application Assurance Form

(For internal use only)

This form should be retained at the applicant department and archived when the application is granted.

A copy should be sent to Grants Office grantsoffice@ki.se or ying.zhao@ki.se

Funding Agency:

Horizon Europe, MSCA-Staff Exchange (SE)

Application Due Date (YYYY/MM/DD):

Call number/Identifier:

KI Investigator (PI):

KI Department:

Coordinator organisation name:

Project Title:

Project Acronym (if applicable):

Total budget at KI (incl. indirect costs):

Cofunding¹ (list amount required):

INDI coverage (indicate %):

External Financial Funding Assurance Statement:

By signing below, we confirm that:

- 1) the listed PI may participate in the application described above².
- 2) the project will be performed at the KI department listed above when funding is awarded.
- 3) the PI, Head of Department and Head of Administration are aware of KI's rules and policies regarding indirect costs on external funding and certifies that the budget has been reviewed.
- 4) the PI, Head of Department and Head of Administration are aware of, and approve, cofunding requirements if applicable.

Principal Investigator Name

Principal Investigator Signature

Date

Head of Department Name

Head of Department Signature

Date

Head of Administration Name

Head of Administration Signature

Date

¹ Cofunding is required for several programs including Marie Skłodowska Curie Actions and Eurostars

² The PI does not have any pending allegations of misconduct or other reason why they should not be allowed to participate in the application

HORIZON EUROPE-MSCA-SE at KI for 2026-27

"MSCA Staff Exchange"

For each month of the secondment, you need to co-finance approx.

476 kr per secondment month.

For page 1 of the Assurance Form, fill in the co-financing need by multiplying the secondment months with the number above.

Budget EU CONTRIBUTION per person month of secondment

	Staff member unit cost	Special Needs Allowance	Research/Training/Netw	Managm/Indi	Total per month
STAFF MEMBER	2 870 €	if applicable	1 300 €	1 000 €	5 170 €
Preliminary rate EUR/SEK: 11,2 INDI at department 25%					
Estimation of Co-financing needed at KI with INDI					Per Month
Indirect costs for Staff member unit cost					8 036 kr
Indirect costs for Research/Training costs					3 640 kr
Management/Indirect Costs covered by SE					-11 200 kr
Co-financing needed per staff member, per month*					476 kr

*Please note:

SE projects only fund added costs during the secondment (exchange) period, which is the pro-rata rate of the exact secondment days. SE projects do not cover salaries. The above calculation is an estimate. The exact amount of co-financing needed depends on the EUR/SEK exchange rate and the INDI required by each department and year. If the Coordinator decides to retain a part of the Management budget, more co-financing will be needed than the above estimate.

Explanation:	Prelim exchange rate EUR/SEK 11,2000	
	Per secondmed month	SE project budget provides Project spending at KI
Staff member unit cost budget	2 870 €	32 144 kr
Staff member unit budget generates INDI		8 036 kr
Research/Training/Networking budget	1 300 €	14 560 kr
Research budget generates INDI		3 640 kr
Management/Indirect cost budget	1 000 €	11 200 kr
Total	5 170 €	57 904 kr
Difference between SE project budget and KI spending = cofinancing needed per person month of secondment		476 kr