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|  |  | **Application for funding of doctoral education activities**Application concerns activity to be run inSpring [ ]  Autumn [ ]  Year       |
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| Title of the activity:       |
| Dates:       |
| Duration/extent *(hours or days full-time)*:       |
| Location (KI campus/other):       |
| Aims of the activity:       |
| Main content:       |
| [Outcomes for doctoral education](https://staff.ki.se/doctoral-education/outcomes-for-doctoral-education-according-to-the-higher-education-ordinance) relevant to the activity:       |
| Organiser *(e.g., KI department, doctoral education programme):*       |
| Co-organisers *(e.g., other doctoral education programme, KI research center or research network,)*:       |
| Responsible *(name, department)*:       |
| Number of participating KI doctoral students/occasion. Min (≥ 8):       Max       |
| Other target groups for the activity *(e.g., supervisors, postdocs, researchers)*:       |
| Please describe: |
| 1. How/where the activity will be announced/advertised\*

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| 1. How the activity will be evaluated (see [Activity evaluation and analysis](https://staff.ki.se/doctoral-education/doctoral-courses/arranging-doctoral-courses-and-activities/activity-evaluation-and-analysis)).

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| Requested funding:       SEK (INDI included) |
| [ ]  My line manager has been informed and approves this activity. |
| The department’s Head of Administration (AC) to be informed about the upcoming decision:       (name). |

\**The person responsible for the activity should always advertise it as a calendar event at both the following web portals:*

- [Doctoral programmes](https://staff.ki.se/doctoral-education/doctoral-programmes)

- [Doctoral education](https://staff.ki.se/doctoral-education)

**Contact person**

|  |
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| Name:      |
| Department:       |
| Phone:      | E-mail:      |

**To be attached**

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| 1. **Specified total budget and amount applied for (including any co-financing applied for/granted).**
2. **Preliminary programme of the activity.**
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**Submission of application**

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| * If you wish to apply for funding from a doctoral programme, please send completed form, including possible enclosure, to the contact person for the appropriate doctoral programme.
* If you wish to apply for funding from the Course and Programme Committee, please send completed form (including possible enclosure) to doctoralcourses@ki.se
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**For more information, please read more at:**

[Arranging doctoral education activities](https://staff.ki.se/doctoral-education/doctoral-courses/arranging-doctoral-courses-and-activities/arranging-doctoral-education-activities)