|  |  |  |
| --- | --- | --- |
|  |  | **Application for funding – additional costs** Concerns funding for additional costs related to doctoral courses in international collaborations. Application concerns course to be held inSpring [ ]  Autumn [ ]  Year       |
| ***“Additional costs”*** refers to travel, visa and accommodation costs for KI doctoral students/postdocs and to accommodation and representation costs (final course dinner according to KI representation rules) for incoming doctoral students from co-organising partner institutions. For courses with a rotating setup, i e when the partner institutions involved are taking turns in arranging the course on site, costs related to the arrangement are also expected to rotate. |
| Course number:       |
| Course title:       |
| Credits:        |  |
| International co-organising partner institutions:       |
| The course is rotating between the co-organising partner institutions [ ]  Yes [ ]  No |
| Location for the course occasion (KI or partner institution):       |
| Motivation of the added value of the course for KI:       |

**Fill in requested amount and budget in one of the following sections (A or B), depending on location for the course occasion:**

**A. Budget for outgoing participants when the course occasion is *arranged abroad.***

|  |
| --- |
| Number of outgoing KI participants[[1]](#footnote-1) applied for:      Requested funding:       SEK (INDI included) per person.**Total requested amount:       SEK** |
| **Specification of requested funding:** |
| Budget item: | Cost per outgoing participant |
|       |       |
|       |       |
|       |       |
|       |       |

**B. Budget for incoming participants when the course occasion is *arranged at KI[[2]](#footnote-2).***

|  |
| --- |
| Number of incoming participants[[3]](#footnote-3) applied for:      Requested funding:       SEK (INDI included) per person.**Total requested amount:       SEK** |
| **Specification of requested funding:** |
| Budget item: | Cost per incoming participant |
|       |       |
|       |       |
|       |       |
|       |       |

**Course director**

|  |
| --- |
| Name:       |
| Department:       |
| Phone:       | E-mail:       |
| Name of the department’s Head of Administration (AC) to be informed about the upcoming decision:       |

**Attachments (mark the ones that apply)**

|  |
| --- |
| [ ]  Previous course analysis.[ ]  Specification of any co-financing applied for/granted.[ ]  Agreement concerning the specific course collaboration.[ ]  Description of the arrangement (e. g. how the course rotates between the partner institutions).[ ]  Other:       |

1. *1 Course participants only (KI doctoral students and KI postdocs). Costs related to accompanying teachers to be covered by regular course budget.* [↑](#footnote-ref-1)
2. *A rotating setup is required.* [↑](#footnote-ref-2)
3. *Course participants only. Costs related to accompanying teachers to be covered by regular course budget.* [↑](#footnote-ref-3)