



**Karolinska
Institutet**

**Application Assurance Form for Erasmus+
projects**
(For internal use only)

A completed copy of this form must be emailed to Grants Office prior to signing by Grants Office.

See https://ec.europa.eu/programmes/erasmus-plus/resources/programme-guide_en for Erasmus+ project rules

Projects within Erasmus+	Capacity Building	Cooperation Partnership
	Knowledge Alliance	Other:
Application Due Date (YY/MM/DD):	_____	
Call number/Identifier:	_____	
KI Investigator (PI):	_____	
KI Department:	_____	
Project Coordinator/Prime (if not KI):	_____	
Project Title:	_____	
Project Acronym (if applicable):	_____	
Total budget for KI in application:	_____	
*Cofunding applicant needs to cover:	_____	
INDI coverage applicant needs to cover (indicate %):	_____	

External Financial Funding Assurance Statement:

By signing below, we confirm that:

- 1) the listed PI may participate in the application described above.**
- 2) the project will be performed at the KI department listed above when funding is awarded.**
- 3) the PI, Head of Department and Head of Administration are aware of KI's rules and policies regarding indirect costs on external funding and certifies that the budget has been reviewed.**
- 4) the PI, Head of Department and Head of Administration are aware of, and approve, cofunding requirements if applicable.**

_____ Principal Investigator Name	_____ Principal Investigator Signature	_____ Date
_____ Head of Department Name	_____ Head of Department Signature	_____ Date
_____ Head of Administration Name	_____ Head of Administration Signature	_____ Date

*Depending on the call you apply for, the budget can include for example costs for travel, salaries, sustenance and project management. These costs are given as unit costs (lump sums) which are calculated automatically and the size of the sums depends on such things as country where activities take place and distance traveled. The allocated sums should be seen as a contribution to the actual costs and are not expected to cover the full costs or overhead costs. Make sure you consult the programme guide: https://ec.europa.eu/programmes/erasmus-plus/resources/programme-guide_en