



NEWSLETTER FOR ORGANISERS OF DOCTORAL COURSES

December 2019

Deadlines for the course catalogue, autumn 2020

The deadlines for courses that are going to be offered during the autumn semester of 2020 are now published:

<https://staff.ki.se/current-deadlines-related-to-doctoral-courses-and-activities>

Course syllabi: Thursday 20 February 2020

Course occasions: Friday 13 March 2020

Application for funding from the Course and Programme Committee: Thursday 20 February 2020

For courses within research schools (not advertised in the course catalogue) see link above.

KIWAS admission problems during November

It has been a challenging admission period for the course providers of spring 2020 courses. KIWAS has shown performance problems after the upgrade that was made a few months ago. We didn't see the consequences of this in large scale until the admission period started.

We would like to extend our thanks to all course directors and administrators that have put a lot of effort in carrying out the admission for their courses, despite the system problems.

System owners, system developers and myself will together work out a solution for how to handle this during the next admission round for autumn 2020.

Designing doctoral courses starting in February

The course in course design, targeted at course directors, will be offered once again during the spring of 2020. Read more and sign up no later than 17 January: <https://staff.ki.se/designing-doctoral-courses>

Integration of sustainable development within the education at KI

Information for teachers and programme directors about the UN's Sustainable Development Goals (SDGs), including examples of learning outcomes, is now published on the staff portal:

<https://staff.ki.se/integrating-sustainable-development-into-higher-education-at-karolinska-institutet>



Evaluating courses

We recognise that course evaluations are not the only way to measure the quality of courses. We would like to remind you of that even if we use the KI course evaluation template for all doctoral courses, you may customize the evaluation in the following ways:

- By adding extra questions (can be done [in dialogue with the Evaluation Unit](#), asking for their expertise).
- By doing your own complementary evaluation during or after the course (group interviews, short audience polls or likewise) that you can add to your final course analysis.

For reflection, read the Berkley blog on the subject: <https://blogs.berkeley.edu/2013/10/21/what-exactly-do-student-evaluations-measure>

Interested in arranging workshops or seminars?

A need for learning activities related to general science for doctoral students and postdocs has been identified. The Course and Programme Committee will during next year announce the possibility to apply for funding to arrange such activities, in the form of workshops or seminars. We will provide more information about this later on.

Alternative exams and other adjustments for students with disabilities

Alternative exams or extended examination time are adjustments that can be made for a student with disabilities, provided that the student has applied for and been approved special support.

Read more about this on the web page about [examination of doctoral courses](#). Further information about support for students with disabilities can be found on: <https://education.ki.se/common-support-measures-for-students-with-disabilities>

Updated forms

The following forms have recently been updated. Please make sure to download the latest version from the web page:

- **Course analysis form**
<https://staff.ki.se/course-evaluation-and-analysis-of-doctoral-courses>
- **Application form for funding of freestanding courses**
<https://staff.ki.se/applying-for-funding-of-freestanding-doctoral-courses>
- **Application form for funding of additional costs**
<https://staff.ki.se/applying-for-funding-for-additional-costs-for-ki-courses-abroad>



Best wishes for the holidays!



Kind regards,

The [Course and Programme Committee](#) through Anna Gustafsson, Administrative Officer.

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