

How to order/Booking**1. Check that you have the full address for the recipient**

- Name of Company
- Name of contact person & phone number
- Address (not P.O. Box in general)

2. Clarify when you want the package to reach the recipient

- E.g. Sameday,next day, before lunch, in the morning, etc.

3. E-mail or Call (we operate 24-7)

- E-mail: stockholm@jetpak.se Betwwen 0700-1800
- Phone: 077-570 00 00 24/7

4. Place the goods in the reception or an agreed upon location**Note:**

- Delivery to P.O boxes or mailboxes is not possible in general, call for alternatives. - Insurance can be ordered at booking. - Latest time for booking, for next day delivery, is weekdays 17.00. After 17.00 an extra service fee is charged. - In case of sensitive or dutiable shipments, call for alternatives. - Please inform us if the shipment contains goods that need special attention or dangerous goods e.g. dry ice or biological samples.