



**Karolinska
Institutet**

KI ELN application

In order to use KI ELN you need a KI e-mail address. Complete the application below with the KIID and e-mail address(es) of the user(s) and select the role(s) in the group.

A superuser should also be a regular user in order to use KI ELN, not only the administrative system ElnAdminWeb.

The same form is used when users are removed from the research group in KI ELN.

The completed application should be signed by the research group leader (either electronically or printed, signed and scanned) before submitting it via e-mail to Elnsupport@ki.se.

If there are more than 10 users in the group, please fill out more than one form. After a complete and correct application has been received, it takes no more than four (4) working days to get the activated accounts.

New group in KI ELN Existing group in KI ELN

Research group:

Department:

ADD		REMOVE				
User(s):	Superuser(s):	User(s):	Superuser(s):	KIID:	E-mail:	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	@ki.se
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	@ki.se
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	@ki.se
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	@ki.se
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	@ki.se
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	@ki.se
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	@ki.se
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	@ki.se
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	@ki.se
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	@ki.se

Research group leader:

Clarification of name:

Date: **City:**