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Mission statement for the ANA Futura Work Environment Committee			

Mission statement for the ANA Futura Work Environment Committee at ANA Futura

The Work Environment Committee shall complement the work of departmental work environment groups by coordinating common work environment issues at ANA Futura. This assignment cannot therefore supplant the work environment responsibility delegated to heads of department and managers at departmental level.

The ANA Futura Work Environment Committee's overarching assignment is to continuously ensure and monitor a harmonious and safe physical work environment at ANA Futura.

- The Work Environment Committee compiles joint rules and a common onboarding procedure for ANA Futura in accordance with KI's work environment guidelines.
- The Committee's members represent their departments' work environment groups and maintain communications and cooperation between the various work environment groups.
- The Committee meets regularly (with a benchmark of once every six weeks) to discuss issues arising and to participate in coordinating laboratory safety concerning:
 1. a common onboarding procedure with regard to fire safety and building regulations for all new employees;
 2. fire safety in general and local fire safety inspections;
 3. biosafety procedures, rules and compliance;
 4. chemical safety procedures, rules and compliance;
 5. sustainable development procedures, rules and compliance; and
 6. all laboratory-specific introductions and ensuring that risk assessments performed by staff are available in all laboratories.
- Initiating, performing and following up annual health and safety inspections of laboratories.
- Participating in local structural changes, methods and processes.
- Initiating improvements to laboratory safety in consultation with the ANA Futura Drafting Committee.